

UNFPA

Invitation for Proposals

UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the implementation of UNFPA Country Programme 2023-2027.

The purpose of the Invitation for Proposals is to identify eligible non-governmental/civil society organizations, academia and institutions for prospective partnership with UNFPA Kyrgyzstan Country Office

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email clearly marked “National partners Invitation for Proposals – UNFPA CP 2023-2027” at the following address:

UNFPA Kyrgyzstan - email address: tenders_kyrgyzstan@unfpa.org

By 17.00 (Bishkek time) 12 December 2022

Proposals received after the date and time may not be accepted for consideration.

Applications must be submitted in English language. (Note: all supporting documents, for example, organization’s charter, official registration, audit reports or other could be submitted in original language)

The selection process will consist of two phases:

1-phase. Submission of proposals by potential national partner. Deadline is December 12, 2022, 17.00 Bishkek time

2-phase. Shortlisted potential partners will be invited to develop workplan budget to the proposed activities.

Any requests for additional information must be addressed in writing by 1 weeks before deadline for submissions at the latest to: PROCUREMENT_KYRGYZSTAN@unfpa.org with CC to nasyrova@unfpa.org.

Section 1: Background

1.1 UNFPA mandate	UNFPA is the United Nations reproductive health agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled.
1.2 UNFPA Programme of Assistance in Kyrgyzstan	The new UNFPA Kyrgyzstan Country Programme (CP) for 2023-2027 contributes to the National Development Strategy until 2040, the National Development Program until 2026 within the context of the Decade of Action and primarily to Sustainable Development Goals (SDGs) 3, 5, 16

and 17. It is anchored in the United Nations Sustainable Development Cooperation Framework (UNSDCF) 2023-2027 and directly contributes to UNSDCF outcomes by 2027.

UNFPA has set out to achieve three world-changing transformative results by 2030: 1) Zero unmet need for family planning; 2) Zero preventable maternal death, and 3) Zero gender-based violence, including harmful practices like child marriage. The UNFPA Kyrgyzstan works with the government and other partners to reach these transformative results.

To effectively support the delivery of the UNSDCF results and in alignment with its Strategic Plan (can be found [here](#)), as well as addressing unfinished agenda of the International Conference on Population and Development Programme of Action (ICPD PoA can be found [here](#)), UNFPA will bring technical leadership, expertise to facilitate and leverage partnerships in advancing a rights-based and people-centered approach to sexual and reproductive health and reproductive rights (SRH/RR), drawing on its comparative advantage in gender-based violence (GBV) prevention and support and the generation and analysis of demographic data.

The new Country Programme (CP) for 2023-2027 has three outputs that are interconnected with the adolescence and youth themes, which are mainstreamed across all three including humanitarian preparedness and resilience. The full CP for 2023-2027 can be found [here](#).

Within this framework and as set out in CP 2023-2027 working with government and other partners, UNFPA will utilize modes of engagement and accelerators to drive progress towards UNFPA interventions:

- (a) advocate for increased budgetary allocation and financing for SRH backed by data and evidence;
- (b) promote innovative and digital solutions, sex and age-disaggregated data and evidence to scale up cost-effective interventions for rights-based planning and coordination including following the Census 2022;
- (c) sustain modalities to ensure cross-cutting humanitarian, development, and peace-responsive efforts while building forward better human rights-based and gender transformative approaches that improve equitable access to services;
- (d) increase emphasis on demand generation and gender-transformative interventions to address harmful social norms;
- (e) develop, strengthen and facilitate partnerships with civil society, including people with disabilities, women- and youth-led organizations, academia, the private sector, financial institutions, United Nations organizations and development partners to promote rights, influence policy-making and financial streams, ensure accountability, monitor implementation of SRH/GBV policies and facilitate South-South cooperation especially among Central Asian countries.

1.3 Specific results

In-line with the results and resources framework of the CP 2023-2027, the following expected results to be achieved:

Output 1: Improved integration of reproductive health and rights, prevention and response in gender-based violence and harmful practices as part of universal health coverage-related policies, plans and other relevant coordination and accountability frameworks

Indicators:

- Universal health coverage related to policies, strategies and accountability coordination frameworks, mechanisms with integrated sexual and reproductive health, commodities and rights, as well as the prevention and response to gender-based violence and harmful practices.
- Support to enhance national and sub-national budget mechanisms to allocate adequate funding to address GBV, SRH, youth, HIV under the state social contracting.
- Development of laws and regulations aligned with international human rights standards that support the realization of universal access to sexual and reproductive health and reproductive rights.

Output 2: Increased access of adolescents, youth and women, especially from rural and remote areas, urban poor, social medical risks groups, persons with disabilities and key populations to equitable, available, affordable and high quality information, and inclusive sexual and reproductive health and reproductive rights and gender-based violence services, including in humanitarian contexts.

Indicators:

- Innovative approaches and digital solutions on increased quality, coverage and accessibility of Emergency Obstetric Care (EmOC), family planning (FP), HIV, GBV information and services including in the humanitarian context.
- Support to health facilities to meet the requirements of midwifery professionals for the sexual, reproductive, maternal, newborn and adolescent health care.
- Contraceptive usage of women at high medical-social risk of maternal mortality ratio (MMR).
- Development, operationalization and monitoring of national guidelines/protocols/SOPs, curricula and learning courses in line with the guidance and tools for quality and coordinated essential SRH/HIV/GBV services to adolescents and youth, women and furthest left behind groups, including in humanitarian context.
- Support to improve mechanisms for monitoring, reporting and responding (grievance) to enhance quality of services and supply commodities for those left behind in place.

Output 3: Young people and women are empowered and benefit from gender equitable norms and exercise their full reproductive rights in a safe and enabling environment, including in humanitarian and development contexts

Indicators:

- Social movements and networks are empowered to advocate for tackling harmful social and gender norms, stereotypes and discriminatory practices that support the achievement of UNFPA three transformative results.
- Women, youth volunteers, PWD civil society movements and platforms have increased opportunities and support to promote gender-equitable norms, SRH and peacebuilding.
- Positive gender and social norms, healthy sexual and reproductive behaviors and gender equality promoted by applying social media and reaching out influencers.

Geographic scope of the expected intervention: Kyrgyzstan (nation wide)

Duration of the proposed intervention: 2023-2027

Organizations that wish to participate in this Invitation for Proposals may choose to apply in all outputs or one of the output, as well as address one or multiple indicators.

Organizations may apply individually or on behalf of a consortium with other non-government organizations represented in the proposal target area or that match the required expertise.

UNFPA has recently joined the online United Nations Partner Portal (UNPP). The UNPP is an inter-agency online portal where civil society partners and UN agencies can connect. By registering on the portal, partners create an online profile which lets UN agencies know about your work and how you can be contacted. It also allows you to explore partnership opportunities issued by UNFPA and other UN agencies participating in the UNPP.

Going forward, partners receiving funding from UNFPA will be required to register and maintain an up-to-date profile in the UNPP (please see the Quick start guide for partners)

If you have an existing UNPP profile and if you are unable to access the UNPP, have lost or forgotten your login credentials, please contact your organisation's UNICC administrator or contact the UNPP Helpdesk.

If you do not have an existing UNPP profile, check out the user guides with instructions on how to create a profile and how to add more users to your profile on the [UNPP website](#).

For more details on how to use the UNPP to work with UNFPA, please visit the [UNFPA section of the UNPP Help Centre for CSO Partners](#).

Section 2: Application requirements and timelines

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> ● Copy of State Registry (legal status) of the NGO in Kyrgyzstan and Charter of the NGO ● Attachment I – NGO Profile and Programme Proposal ● Latest annual report and audit report as separate documents or hyperlink to the documents 	
2.2 Indicative timelines	Invitation for Proposal issue date	16 November 2022
	Deadline for submissions of proposals	12 December 2022
	Deadline for requests of additional information/ clarifications	30 November 2022
	*An online consultation meeting will be arranged with the potential applicants to respond to the queries and clarification.	23 November from 14.00 to 16.00 is pre-bid session Zoom link here
	Review of NGO submissions	13 December 2022
Notification of results communicated to NGO	19 December 2022	

Section 3: Process and timelines

3.1 Review & evaluation of NGO submissions	<p>Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results <i>using criteria outlined in section 3.2 below</i>.</p> <p>It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and UNFPA programme policy and procedures will apply.</p>	
3.2 Selection criteria	<p>Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of services, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.</p> <p>UNFPA Kyrgyzstan office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:</p>	

	NB: Any proposal not submitted in specified working language will be excluded from consideration.	
	Governance & Leadership	<ul style="list-style-type: none"> ● The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas and Spotlight Initiative Programme intervention areas. ● Organization does not have a history of fraud, complaints or service delivery issues.
	Human Resource	<ul style="list-style-type: none"> ● Organization has sufficient staff resources and technical expertise to implement the proposed activities. ● Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated. ● The organization does not have a history of sexual exploitation, abuse and harassments. Staff of the organization agree to perform the required UN PSEA (prevention of sexual exploitation and abuse) policy and procedures, when selected.
	Comparative Advantage	<ul style="list-style-type: none"> ● The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas. ● The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate. ● The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners will be an advantage. ● The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas.
	Monitoring	<ul style="list-style-type: none"> ● The organization has systems and tools in place to systematically collect, analyse and use programme-monitoring data.
	Partnerships	<ul style="list-style-type: none"> ● The organization has established partnerships with the government and other relevant local, international and private sector entities, and media.
	Environmental Considerations	<ul style="list-style-type: none"> ● The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment.
3.3 Prospective partnership agreement	UNFPA will inform all successful applicants of the outcome of their submissions in writing to the email indicated in the NGO submission.	

Attachment I: NGO Profile and Programme Proposal (To be completed by NGO submitting proposal)

The purpose of this proposal is to provide the following information: a) overview of the NGO, b) an outline of the activities the NGO is proposing to partner with UNFPA and c) provide UNFPA with sufficient evidence to show it meets the criteria outlined in section 3.2 of the IFP.

Information provided in this form will be used to inform the review and evaluation of NGO submissions as outlined in the Invitation for Proposals.

Section A. NGO Identification

A.1 Organization information	Organization name	
	Address	
	Website	
A.2 Contact information	Name	
	Title/Function	
	Telephone	
	Email	
A.3 Conflict of interest statement	To your knowledge, do any staff members of your organization have personal or financial relationships with any staff of UNFPA, or any other conflicts of interest with this programme or UNFPA? If so, please explain.	
A.4. Fraud statement	Does your organization have fraud prevention policies and practices in place?	

Section B. Overview of the organization

B.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of funding	<i>Outline funding base, including local, international, and private sector donors</i>
	Main funding partners/ donors	

B.2 Staff capacity	<i>List of number and key functions of core organization staff</i>
B.3 NGO mandate and background	<i>Outline the organization's mandate and field of work, and how it aligns to UNFPA's mandate.</i>
B.4 Available expertise and specialists	<i>Outline the distinctive technical capacity of the organization to achieve results in the proposed programmatic area</i>
B.5 Experience in proposed area of work	<i>Outline of type/scope and key results achieved in proposed programmatic area in recent years, including any recognition received at local / global level for the work in the proposed area. Include a summary experience in Kyrgyz Republic and prior experience with any organization of the United Nations</i>
B.6 Knowledge of the local context/ Accessibility to target population	<i>Outline of presence and community relations in the location(s) the activities will be implemented in: include access to vulnerable populations and hard-to-reach areas, if any)</i>
B.7 Credibility	<i>To what extent is the NGO recognized as credible by the government, and/or other key stakeholders/partners?</i>
B.8 Monitoring	<i>Outline the systems in place (policies, procedures, guidelines, and other tools) that systematically collect, analyse and use programme monitoring data</i>

Section C. Proposal overview	
C.1 Programme title	
C.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Invitation for Proposal</i>
C.3 Proposed programme duration	<i>From MM/YYYY to MM/YYYY</i>
C.4 Proposed Programme budget	<i>The budget can be provided after Phase 1</i>

Section D. Proposed interventions and activities to achieve intended results	
D.1 Programme Summary	<i>This section should provide a brief summary of the programme. It should include a problem statement, the context and the rationale for the Programme:</i>

	<ul style="list-style-type: none"> ● <i>Overview of the existing problem;</i> ● <i>How the problem is linked to global/regional/national priorities and policies; and</i> ● <i>The relevance of the programme in addressing problem identified</i>
D.2 Organizational background and capacity to implement	<i>This section should briefly explain why the proposing organization has the experience, capacity and commitment to successfully implement the workplan.</i>
D.3 Expected results	<i>“What” this programme will achieve - programme objectives and expected results</i>
D.4 Description of activities	<i>This section includes a detailed description of activities to be undertaken to produce the expected results. Clear linkages between activities and results must be indicated. The applicant should include a separate excel spreadsheet or Excel table with full details of activities and their implementation schedule</i>
D.5 Gender, Equity and Sustainability (optional)	<i>Explain briefly the practical measures taken in the programme to address gender, equity and sustainability considerations</i>
D.6 Environmental impact	<i>Outline the likely environmental impact of the programme, if any.</i>
D.7 Other partners involved	<i>This section outlines other partners who have a role in programme implementation, including potential sub-contractees and other organization providing technical and financial support for the programme</i>
D.8 NGO contribution	<i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i>
D.9 Additional documentation	<i>Additional documentation can be mentioned here for reference</i>

Section E. Programme Risks and Monitoring	
E.1 Risks	<i>Identify major risk factors that could result in the proposed activities not being successfully implemented and any key assumptions on which the proposed intervention is based. Include any actions the organization will undertake to address/reduce identified risk(s).</i>
E.2 Monitoring	<i>This section briefly outlines the monitoring activities</i>

Section F. References

Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship.

Reference 1:

Reference 2:

Reference 3: