*TOR prepared by Damira Abakirova, UNFPA National Programme Analyst on SRH/FP/HIV\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*TOR approved by Ronny Lindstrom, Country Director, UNFPA CO Kyrgyzstan*

*Cleared by Baktybek Kainazarov, Head of Office \_\_\_\_\_\_\_\_\_\_\_\_*

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| TERMS OF REFERENCE (to be completed by Hiring Office) | |
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| Hiring Office: | UNFPA CO, RH programme |
| Purpose of consultancy: | A stronger public health supply chain management (SCM) system is a cornerstone for improving the health of populations and achieving sustainable development goals (SDG 3.8). However, in Kyrgyzstan, the current regulations and tools for all stages of Supply Chain Management lack institutionalization by the Ministry of Health and remain fragmented. To enhance and refine the process, it is imperative to undertake holistic and complex activities in collaboration with key stakeholders within the Ministry of Health and development partners. This collaborative effort will ensure that the solutions developed effectively address the nation's needs.  Currently, there is no comprehensive national document addressing the core areas that unify all stages of the national supply chain management mechanism, particularly those funded through the state budget. There is a pressing need to develop a national document pertaining to the national supply chain management of medicines, including contraceptives. Such a document will serve as a foundational framework and catalyst for the efficient delivery of health programs while contributing to the realization of universal health care (UHC). These issues have been identified as priority focus areas through consultations with national experts and development partners, including USAID, UNICEF, WHO, UNFPA, UNDP, and others.  For UNFPA CO, the establishment of efficient and reliable supply chains is an indispensable component of a resilient health system and an essential element in achieving transformative results. Creating a national regulatory, legal, and policy environment to govern the supply chain management of health products is of paramount importance and can significantly impact access to sexual and reproductive health (SRH) products in Kyrgyzstan. Establishing such an enabling environment will enhance access to affordable, quality-assured medicines and supplies, which currently face barriers due to regulatory constraints, public procurement regulations, storage, transportation challenges, and weak governance or a lack of transparency across all SCM phases.  High-level government advocacy is crucial to encourage more effective investments in the supply chain mechanism, with a growing emphasis on domestic financing. This includes support from development partners and robust oversight to stimulate enhanced performance accountability.  Over the past few months, national experts have undertaken a comprehensive review of existing laws and strategies with the aim of developing a new regulatory document to build and institutionalize a robust health supply chain management system. Special attention has been directed toward reaching vulnerable populations and increasing the state budget allocation for family planning. To conduct a situation analysis of the supply chain management in the country, provide international expertise, and follow up with recommendations to establish a robust and coherent supply chain management system for pharmaceuticals and medical devices, particularly focusing on family planning commodities, the hiring of an International Expert is necessary.  This expert will operate within the framework of the Transformative Action of Supply Partnership (TASPP) project implementation. |
| Scope of work:  *(Description of services, activities, or outputs)* | The detailed scope of work is as follows:   1. Assess the current situation on RHCS with a focus on supply chain management, LMIS in the country and develop a short - and medium term road map for strengthening the supply chain management system. 2. Present the draft document to the development partners and key policy decision-makers; 3. Prepare evidence-based advocacy messages on RHCS/SCM and Access RH: 4. Facilitate a consultation with national partners on RHCS and sharing high-impact practices on strengthening SCM: 5. Review and provide recommendations on the developed regulatory document of SRH supply chain management. |
| Duration/working schedule: | 15 working days during 22 November 2023- 6 December 2023 |
| Place where services are to be delivered: | Travel to Bishkek from 22 November to 2 December 2023 |
| Delivery dates and how work will be delivered (*e.g.* electronic, hard copy etc.): | There are several deliverables:   1. Provide recommendations to the developed by the Experts the regulatory documents on SCM – 27 November 2024 2. Prepare a package of evidence-based advocacy messages on RHCS/SCM and Access RH – by 28 November 2023 3. Conduct a half day meeting to present key points with experts worked on SCM, including from the MoH, Department of Drug Supply and Medical devices, Kyrgyz Pharmacy, E- Health centre, and representatives of the PHC facilities – 28 November,2023 4. Present key findings and recommendation at the Round Table with key partners – 1st December 2023 5. Report on Situation Analysis on RHCS with a focus on supply chain management and develop a short - and medium-term road map for strengthening the supply chain management system by 5 December, 2023 6. Submit final mission report by 6th December, 2023 |
| Monitoring,  progress control, reporting requirements, periodicity format and deadline: | Expert is expected to report regularly through email correspondence:   * Desk Review of existing data, national documents, and policies. * Prepare review and recommendation on regulatory documents on RH supply chain management. * Facilitate one technical meeting * Prepare presentation at the Round Table with participants from the DPs and the MoH will be brought together to ratify the findings. * Prepare evidence-based advocacy materials on SCM * Debrief preliminary results with key policy decision makers. * Submit a Situation Analysis report * Submit a mission report |
| Supervisory arrangements: | Experts will work under direct supervision of Programme Analyst for SRH/FP/HIV and overall supervision by SRH Specialist UNFPA. |
| Expected travel: | Date of arrival to the country – 22 November 2023  Days in the country – 10 days  Departure day – 2 December, 2023 |
| Required expertise, qualifications and competencies, including language requirements: | Key requirements for the position:   * Advanced university degree /Master’s in Data Management and decision making, Computer Science and Information Management or relevant; * At least 10 professional years of relevant work with international experience in areas of Health, Medicine, and development of supply chain policies * Proven advocacy experience with focus on creating policy dialogue, strategizing, health and/or family planning. * Leadership experience and proven achievements in SCM operations, reforms, and performance improvement initiatives. * Excellent communication and report writing skills. * Language requirements: Fluency in English, Russian will be an asset * Other requirements: good knowledge of computer applications and information technology and excellent communication and interpersonal skills. |
| Inputs/services to be provided by CO or IP (e.g support services, office space, equip-t), if applicable: | UNFPA will make a payment based on the submitted and approved report. |
| Other info-tion, if any: | COA: Project: FPRHCKGZ, Activity: SCSYSTEMS / ZZT05 |
| Signature of Requesting Officer in Hiring Office: Abakirova Damira, NPA on SRH/FP/HIV  Date: | |