DESCRIPTION OF ASSIGNMENT

**Preamble:**

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

**General**

**Assignment title:** National UN Youth Volunteer

**UN Host Entity:** UNFPA, United Nations Population Fund

**Country of assignment:** Kyrgyzstan,

**Duty station: Bishkek, Kyrgyzstan**

The current security level for Bishkek (as of February 2022) is Moderate (3).

The assignment will include mission travel to New York, twice; once for orientation and/or for a capstone to conclude the fellowship.

**Volunteer category:** National UN Volunteer

**Duration:** 8 months

**Expected starting date:** 1 May 2022

**Sustainable** **Development** **Goal:** SDGs 3, 5, and others

**Details**

**Organisation mission and objectives**

UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

UNFPA’s goal is to achieve universal access to sexual and reproductive health, realize reproductive rights, and reduce maternal mortality to accelerate progress on the ICPD agenda, to improve the lives of adolescents and youth, and women, enabled by population dynamics, human rights, and gender equality.

In 2018, UNFPA launched efforts to achieve three transformative results, ambitions that promise to change the world for every man, woman and young person:

1. Ending unmet need for family planning
2. Ending preventable maternal death
3. Ending gender-based violence and harmful practises

UNFPA recognizes that innovation is a key accelerator to achieve these results. UNFPA will harness innovation to meet tomorrow’s challenges and boost its impact, especially in addressing furthest behind populations, and leverage opportunities, social capital, funding and technology by (a) strengthening the corporate innovation architecture and capabilities, (b) scaling up innovations that have proven to be effective and impactful, (c) forming new partnerships and connecting with relevant innovation ecosystems, (d) strengthening and leveraging financing for innovation, and (e) expanding communities and culture for innovation.

**Assignment context**

**UNFPA Youth Innovators Fellowship Programme 2022**

Enabling young people to realise their full social, economic and human potential is a key aspect of UNFPA’s mandate. Our Fellows are innovative young people from around the world who have demonstrated commitment to development issues within their communities.

The youth innovators fellowship programme brings young people into UNFPA with a dedicated focus on both providing a youth perspective and driving innovation. This exciting opportunity sees fellows undergo leadership training and support innovation efforts in UNFPA Regional or Country Offices in a capacity relevant to their experience.

Our goal is to provide fellows with the tools, skill sets, international experience and exposure to innovation to empower them to realise their career goals, thus building national capacity. Fellows in turn provide innovative insights and ideas that will enable us to be better aligned with development issues in their community.

**Task description**

The UNFPA Youth Innovation Fellow will contribute to UNFPA’s innovation priorities in a number of ways, including: strengthening the innovation architecture; supporting the scale-up of innovations; forming partnerships; strengthening financing for innovation; and expanding the communities and culture for innovation.

Under the direct supervision of the Communication Associate, overall guidance of the Head of Office and in close collaboration with UNFPA staff, the UN Volunteer will undertake the following tasks:

* Review and become familiar with the country programme of UNFPA Kyrgyzstan, particularly the components related to adolescents and youth and recent innovative approaches developed and promoted by the country office and suggest innovative and youth- focused strategies to facilitate their implementation;
* Support the promotion of the RBM mobile application developed by UNFPA Kyrgyzstan ;Explore opportunities for partnerships and cooperation with the UNDP innovation hub in Bishkek;
* Support data visualisation activities in the area of population dynamics, evidenced-based documents (publication on women and men, youth statistics, Youth Wellbeing Index, Active ageing strategy etc.), comprehensive sexuality education;
* Assist in drafting and editing human interest stories, social media content, maintaining the UNFPA website for Kyrgyzstan up to date and other advocacy/information materials;
* Help to organise and generate public support for special events, including World Population Day, International Youth Day, World Contraception Day, 16-days campaign against GBV and International Volunteer Day , to promote country programme goals;
* Provide innovative ideas and support the "Bilesinbi.kg" platform on raising awareness about RH, HIV and gender equality with a focus on adolescents and youth;
* Support youth participation to promote SRH, GBV, HIV, mental health, volunteering and youth participation in humanitarian settings.

**Results/Expected Outputs:**

* **Co-creating innovative approaches** related to adolescents/youth and suggest innovative and youth- focused strategies. Working with the UNFPA-Kyrgyzstan’s partners (Government and Civil Society Organizations), including other UN Agencies such as UNICEF, UNDP, in seeking to empower girls (and boys where possible), including those in humanitarian settings, through improved access to comprehensive sexuality education (CSE).
* **Fostering youth participation** in promoting SRH, GBV, HIV, mental health, volunteering and youth participation through innovative solutions including through humanitarian preparedness and risk reduction.
* **Institutionalising** a Culture of Innovation: Promoting a culture of innovation by supporting young people in the UNFPA Kyrgyzstan programme, youth-led networks, SDG ambassadors, in an effort to strengthen their capacities to drive innovation and empower young people to be curious and innovative.
* A brief summary report documenting results, lessons learned, and recommendations for the future.

Furthermore, UN Volunteers are required to:

* Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
* Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
* Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
* Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
* Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
* Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Requirements**

**Skills and experience description**

* Secondary education completion and/or some tertiary education with qualifications in social sciences, international relations, development studies, business, social innovation, design thinking, project management, web design, media, marketing, public relations or a related field
* 3-5 years of demonstrated interest and dedication to development issues in areas of UNFPA’s mandate through either volunteer experience, work experience, or youth network affiliations
* Demonstrated, or clear idea of, delivery of UNFPA’s mandate in an innovative way
* Ability to identify and propose innovative solutions to problem
* Open to candidates aged between 18 years to 26 years old
* Special consideration will be given to youth from rural areas

Values

* Exemplifying integrity
* Demonstrating commitment to UNFPA and the UN system
* Embracing cultural diversity
* Embracing change

Core competencies

* Achieving results
* Being accountable
* Developing and applying professional expertise/business acumen
* Thinking analytically and strategically
* Working in teams/managing ourselves and our relationships
* Communicating for impact

**Language skills**

Englishmandatory ☒ optional ☐

basic ☐ fair ☐ working knowledge ☒ fluent ☒ mother tongue ☐

Russian      mandatory ☒ optional ☐

basic ☐ fair ☐ working knowledge ☐ fluent ☐ mother tongue ☐

**Kyrgyz**     mandatory ☐ optional ☒

basic ☐ fair ☐ working knowledge ☐ fluent ☐ mother tongue ☐

**Competencies and Values:**

☒ Accountability

☒ Adaptability and Flexibility

☒ Building Trust

☒ Client Orientation

☒ Commitment and Motivation

☒ Commitment to Continuous Learning

☒ Communication

☒ Creativity

☒ Empowering Others

☒ Ethics and Values

☒ Integrity

☐ Judgement and Decision-making

☐ Knowledge Sharing

☐ Leadership

☐ Managing Performance

☒ Planning and Organizing

☒ Professionalism

☒ Respect for Diversity

☒ Self-Management

☒ Technological Awareness

☒ Vision

☒ Working in Teams

**Driving license needed: No.** Choose an item.

**Living conditions**

The Kyrgyz Republic is a land-locked, lower-middle-income country, with a rank of 122nd out of 189 countries in terms of human development.[[1]](#footnote-1) The total population is estimated at 6.1 million, with two thirds living in rural areas and young people under 30 years constituting 30 per cent of the population. Despite significant progress in reducing extreme poverty (SDG 1.1), one quarter of the population lives below the national poverty line (SDG1.2).

Bishkek is a relatively safe city, although normal precautions are recommended especially late at night and in poorly-lit areas. The **climate** is continental, with cold winters, often frosty, and warm and sunny summers, sometimes very hot at low altitudes, but cooler in the mountains. Pollution in winter remains a serious problem in Bishkek. English is not widely spoken, with Kyrgyz and Russian being the common languages.

**Name of Hiring Manager:**    Mr. Azamat Baialinov

**Title, Department:**       Head of Office, UNFPA Kyrgyzstan

**Email of hiring manager:** baialinov@unfpa.org

**Name of supervisor:** Mr. Kanat Kubatbekov

**Title, Department:** Communication Associate, UNFPA Kyrgyzstan

**Email of supervisor:** kubatbekov@unfpa.org

1. Human Development Report – 2019 [↑](#footnote-ref-1)